



Trail Crew Leader Position Vacancy Announcement

Closing Date: 3/01/2025

[Alaska Trails](#) is seeking a Trail Crew Leader who loves working with people and shares our commitment to trail stewardship. After training and preparation, the Trail Crew Leader will work in the Glacier and Seward Ranger Districts of the Chugach National Forest, in Chugach State Park, and various other destinations in Southcentral Alaska. The crew will consist of five employees total and will coordinate with project partners, land managers, and Alaska Trails management on the projects.

Alaska Trails is a 501(c)(3) tax exempt nonprofit organization incorporated in 2003. Alaska Trails' mission is: Building trails for Alaska's people, communities, and economy.

POSITION OVERVIEW:

The main function of this position will be to direct the trail crew in performing and completing trail projects - including ordering supplies, training crew members, and ensuring completion of projects in a timely manner. Some project sites are remote, therefore logistics and problem-solving will also be a large part of the job.

DESCRIPTION OF DUTIES:

Responsibilities include, but are not limited to:

- Oversee crew members on project sites for the season
- Plan and prepare for the work including preparation of tools, gear, food, and other necessities
- Work closely with land managers and project partners for project planning, preparation, and material needs
- Create and foster a culture of safety and inclusion
- Ensure the Job Hazard Analysis, Emergency Action Plan, and all weekly metrics are documented and submitted

- Ensure all technical work is to Alaska Trails' standards, including tread construction, drainage structures, and construction of steps, turnpike, and puncheon
- Bring skill and interest to the crew
- Calmly manage emergency situations following Alaska Trails' emergency response protocols
- Positively represent Alaska Trails' mission, programs, and membership in all interactions with volunteers, trail users, and others
- Report all incidents and close calls affecting the safety, health, and well-being of crew in a timely manner
- Lead at least two Saturday volunteer events (paid)

PREFERRED QUALIFICATIONS:

Preferred job skills, experience, and personal traits:

- Demonstrated experience leading Trail Crews in the field and backcountry settings
- Experience and desire to work in a remote area of Alaska
- Demonstrated skills in trail maintenance and trail building
- Basic construction and woodworking experience
- Organizational skills, attention to detail, and technology skills to provide program and administrative support
 - Proficiency with Google Drive and email communication
- Strong interpersonal skills
- Excellent verbal and written communication skills - ability to communicate across multiple channels to internal departments and external partners
- Cultural competency experience and demonstrated ability to work with people of diverse races, ages, genders, abilities, and economic backgrounds
- Ability to work independently and contribute to a team effort
- Ability to remain calm and manage emergency situations
- Ability to work in an outdoor environment and follow minimum impact guidelines
- Demonstrated flexibility in a dynamic and fast-paced environment, feeling comfortable with midcourse corrections
- Current WFR and CPR certifications
- Current S212 or equivalent chainsaw certification
- Valid driver's license and ability to drive a truck with a trailer on highways and dirt roads
- Ability to work weekends and 10-hour days
- A strong commitment to Alaska Trails' mission

- Ability to use mechanized equipment for trail construction if necessary

Compensation: \$32 per hour

To Apply:

Email the following as three separate PDFs to office@alaska-trails.org :

1. Resume
2. A brief cover letter describing your experience and qualifications
3. Three professional references

Reference the job title “Trail Crew Leader - 2025” in the subject line. The position is open until filled, but priority will be given to resumes received by **January 31st, 2025**.

Location: Based in Anchorage, AK

Timeline: Approximately 4 months. May 12th to August 28th (with potential for extension)